

CLARK COUNTY
REQUEST FOR PRELIMINARY
PROPOSALS
RPP NO. 602142-10

CLARK COUNTY DETENTION CENTER
NORTH TOWER RENOVATIONS PHASE I
DESIGN-BUILD SERVICES

CLARK COUNTY, NEVADA



FINANCE DEPARTMENT
Purchasing and Contracts Division

CONFIRMATION FORM
for
RECEIPT OF RPP NO. 602142-10

If you are interested in this invitation, immediately upon receipt please fax this confirmation form to the fax number provided at the bottom of this page.

Failure to do so means you are not interested in the project and do not want any associated addenda mailed to you.

SUPPLIER ACKNOWLEDGES RECEIVING THE FOLLOWING BID DOCUMENT:

PROJECT NO. RPP NO. 602142-10 RPP PAGES: 23
DESCRIPTION: CLARK COUNTY DETENTION CENTER NORTH TOWER RENOVATIONS
 PHASE I DESIGN-BUILD SERVICES

SUPPLIER MUST COMPLETE THE FOLLOWING INFORMATION:

Company Name: _____

Company Address: _____

City / State / Zip: _____

Name / Title: _____

Area Code/Phone Number: _____

Area Code/Fax Number: _____

Email Address: _____

FAX THIS CONFIRMATION FORM TO: (702) 386-4914
TYPE or PRINT CLEARLY



Department of Finance Purchasing and Contracts

500 S Grand Central Pky 4th Fl • Box 551217 • Las Vegas NV 89155-1217
(702) 455-2897 • Fax (702) 386-4914

George W. Stevens, Chief Financial Officer • Yolanda T. King, Director of Budget & Financial Planning
Yolanda C. Jones, C.P.M., CPPO, Purchasing Manager



CLARK COUNTY, NEVADA

REQUEST FOR PRELIMINARY PROPOSALS

RPP NO. 602142-10

CLARK COUNTY DETENTION CENTER NORTH TOWER RENOVATIONS PHASE I DESIGN - BUILD SERVICES

NEVADA STATE LABOR COMMISSION PWP NUMBER: CL-2011-97

Clark County, Nevada, on behalf of Real Property Management, is soliciting preliminary proposals from qualified Design-Build teams as defined in Nevada Revised Statutes (NRS) 338 to design and construct to provide Pre-Construction, Construction, Professional Design and Engineering Services for the design and construction of the Phase 1 Renovations in the North Tower of the Clark County Detention Center, located at 330 S. Casino Center Drive, Las Vegas, Nevada 89101.

The estimated cost to design and construct the Project is approximately \$30,000,000.00

Clark County anticipates the design and construction start and end dates to be as follows: Design start date May 11, 2011 and the end date is October 7, 2011; Construction start date August 11, 2011 and the end date is August 13, 2012. This schedule shall not be construed to limit the Design-Build Team from utilizing a "Fast Track Schedule".

PRE-PRELIMINARY PROPOSAL CONFERENCE will be held on December 13, 2010 at 9:00 a.m. at the Clark County Government Center, 500 South Grand Central Parkway, Purchasing and Contracts Division, Fourth Floor, Las Vegas, NV 89106.

The purpose of this conference is to discuss the terms, conditions and requirements contained in this Request for Preliminary Proposals (RPP). All questions and inquiries pertaining to this solicitation for preliminary proposals shall be submitted in writing to Royal Alexander, Purchasing Analyst by fax (702) 386-4914 or via email to ralexand@co.clark.nv.us

The RPP package is available as follows:

- Internet – Visit the Clark County Purchasing and Contracts Division website at <http://www.accessclarkcounty.com/Purchasing>. Click on "Current Contracting Opportunities" and locate Document No. 602142 in the list of current solicitations.
- Mail – Please fax a request to (702) 386-4914 specifying project number and description. Be sure to include company address, phone and fax numbers.
- Pick up - Clark County Government Center, 500 South Grand Central Parkway, Purchasing and Contracts Division, Fourth Floor, Las Vegas, NV 89106.

RPP documents obtained from any source other than from <http://www.accessclarkcounty.com/Purchasing> may not be accurate or complete, and each Applicant assumes all risks by its reliance on such documents.

SUBMITTAL DEADLINE FOR PRELIMINARY PROPOSALS: All preliminary proposal responses must be received in the Clark County Government Center, 500 South Grand Central Parkway, Purchasing and Contracts Division, Fourth Floor, Las Vegas, NV by January 10, 2011, no later than 3:00:00 p.m. Proposals received after the established deadline will not be considered.

PLEASE PUBLISH THE INFORMATION PROVIDED ABOVE THE LINE.

PUBLISHED:
Las Vegas Review Journal
December 6, 2010

CLARK COUNTY DETENTION CENTER NORTH TOWER RENOVATIONS PHASE I DESIGN - BUILD SERVICES

1. PROJECT OVERVIEW

The Owner seeks a Design-Build Team to provide professional design, project management, and construction services for the design and construction of Clark County Detention Center North Tower Renovations Phase I. The Scope of Work for the Project is included as Exhibit A. The Bridging Documents for this Project will be provided to the Finalists.

The Owner will evaluate the preliminary proposals received from responsive Applicants for the purpose of selecting at least two but no more than four Finalists which the Owner deems most qualified based on the criteria contained herein. The Owner will solicit final proposals from these Finalists using a Request for Final Proposals (RFP). Only Design-Build Teams selected as Finalists are allowed to submit proposals during the RFP phase. The RFP will set forth the factors the Owner will use to make a final selection. The selected Team and the Owner may then enter into a Design-Build Contract in accordance with the requirements set forth in the RFP.

All questions and inquiries pertaining to this Request for Preliminary Proposal (RPP) must be submitted in writing to Royal Alexander phone number (702) 455-4258, fax number (702) 386-4914 or via email to ralexand@co.clark.nv.us. Do not contact the architects, engineers and other consulting authors except through the aforementioned contact person.

PURSUANT TO THE REQUIREMENTS OF NRS 338.1721: Design-Build Teams (Teams) desiring to submit preliminary proposals shall meet the following qualification criteria which are more particularly set forth in the RPP:

- Have the ability to obtain a performance and payment bond in connection with this Project pursuant to NRS 339.025
- Have the ability to obtain and maintain insurance covering general liability and liability for errors and omissions
- Not have been found liable for breach of contract with respect to a previous project, other than a breach for legitimate cause, during the 5 years immediately preceding the date of the advertisement for preliminary proposals
- Have not been disqualified from being awarded a contract pursuant to NRS 338.017, 338.13895, 338.1475 or 408.333
- Possess the licenses and certificates required to carry out the functions of their respective professions within the State of Nevada
- The Prime Contractor is qualified to bid on public works.

2. TERMS AND DEFINITIONS

The following terms and definitions are applicable to this solicitation for this Request for Preliminary Proposal:

The term "Owner" as used throughout this document will mean Clark County Real Property Management.

The term "BCC" as used throughout this document will mean the Board of County Commissioners, which is the Governing Body of Clark County.

The term "RESPONDENT" as used throughout this document will mean the respondents to this Request for Preliminary Proposal (RPP).

The term "RPP" as used throughout this document will mean Request for Preliminary Proposal.

The term "BRIDGING DOCUMENTS" as used throughout this document means the initial documents provided by the Owner to the Finalists which describe the aesthetic, functional and operational requirements of the Project and may include without limitation, the following: site plan, demolition plans, utility plans, floor plans, elevations, sections, details, window/door schedules, finish schedules, reflected ceiling plans, interiors, electrical/plumbing/mechanical information, design standards, geotechnical evaluations, asbestos survey and abatement specifications, fire protection report, and related specifications. The Bridging Documents will be used by the Design-Build Team to prepare the final stamped permit documents which include without limitations, drawings, specifications, calculations and related construction documents for the Project.

The term "DESIGN-BUILD TEAM" ("DB Team") ("Team") as used throughout this document will mean the entity that consists of at least one person or entity who is licensed as a general contractor pursuant to Chapter 624 of NRS and at least one person or entity who is properly licensed pursuant to NRS Chapters 623 and 625, as required for the services to be provided. Design-Build Team shall have the same meaning as defined in Nevada Revised Statutes 338.010.

The term “FINALISTS” as used throughout this document will mean the Teams deemed by the Owner to be the most qualified pursuant to the criteria contained in the solicitation for Statement of Qualifications.

The term “PROJECT” as used throughout this document means the total design and construction of the Work.

The term “WORK” as used throughout this document means the design and construction services required by the Contract, whether completed or partially completed, and includes the labor, materials, equipment and services provided or to be provided by the Design-Build Team to fulfill their obligations under the Contract. The Work may constitute the whole or a part of the Project.

“Addendum” means a written or graphic instrument issued by the Owner via the Clark County Purchasing and Contracts Office prior to the submission of proposals, which modifies or interprets the Request for Preliminary Proposals by additions, deletions, clarifications, corrections, or other types of modifications.

“Day” means calendar day unless otherwise specifically designated.

“Contract” means the entire agreement between the parties as set forth in the Request for Final Proposals and does not come into existence until execution of the Design-Build Contract by the Owner.

“Request for Final Proposal (RFP)” means the document provided by the Owner to each Finalist that sets forth the factors the Owner will use to select the Design-Build Team who will be responsible for designing and constructing the Project.

“Request for Preliminary Proposal (RPP)” means the document provided by the Owner to prospective Applicants that sets forth the factors the Owner will use to identify the Design-Build Team Finalists who be allowed to respond to the Request for Final Proposals.

3. EVALUATION CRITERIA

Pursuant to the requirements of NRS 338, should the Owner fail to receive at least two preliminary proposals from Applicants it determines to be qualified pursuant to the criteria contained in this Request for Preliminary Proposals, the Owner will discontinue the process and not award a Design-Build Contract for the Project.

- a) Pass/Fail Criteria. The Owner will only consider preliminary proposal responses from Applicants who qualify to participate pursuant to NRS 338.1721.

The Owner will review the preliminary proposals of all qualified Applicants for responsiveness to the requirements of this RPP. All responsive preliminary proposals will be evaluated and selection of Finalists will be according to the following criteria and weighting which is further detailed in the following paragraphs.

EVALUATION CRITERIA	MAXIMUM PERCENT TO BE AWARDED	RESPONDENTS SCORE
1. Experience with jail or detention facilities, secured facilities, justice facilities or other similar projects and phased construction and renovation of occupied facilities of similar size and scope.	25	
2. Performance history on projects of similar size and scope including the ability to construct within a proposed GMP without change orders.	20	
3. Preliminary proposal for managing the preconstruction and construction of the facility.	20	
4. Evidence of the ability to obtain necessary bonding and insurance for the work.	5	
5. The Applicant's responsiveness to the submittal requirements of the RPP	20	
6. The Design-Build Team's Prime Contractor maintains a full-time office locally, and this local office is able to legally execute all contracts with Clark County.	5	
7. The Design-Build Team's Architect maintains a full-time office locally, and this local office is able to legally perform required Work in Clark County.	5	
Total	100	

Preliminary Proposal Evaluation Team's preliminary proposals shall provide sufficient documentation to demonstrate its ability to effectively manage the project and provide a quality project on-time and within the established budget.

4. SUBMITTAL REQUIREMENTS – REQUIRED DOCUMENTS

The RPP being submitted should not exceed fifty (50) single-sided, single-spaced pages. Required forms, Form A and corporate brochures will not be included in the page count.

Proponent shall complete and include all stipulated Attachments, all of which have a black bar on the right margin, as part of its proposal.

All submittals shall be on 8-1/2" x 11" paper bound with tabbed dividers labeled by section to correspond with the evaluation criteria information requested.

The RESPONDENT shall submit one (1) original, clearly marked as such, seven (7) copies, and one (1) CD electronic copy (in .pdf format) of the RPP submittal.

The Request for Preliminary Proposals shall be submitted in a sealed envelope prominently marked as follows:

RPP Title
RPP Number
Design-Build Team Name

Proposals in a sealed package will be accepted at the Clark County Purchasing and Contracts Division, 500 South Grand Central Parkway, Las Vegas, Nevada 89155, on or before, January 7, 2011 at 3:00:00pm based on the clock at the Clark County Purchasing and Contracts Division office. Proposals are time-stamped upon receipt.

The following are detailed delivery/mailling instructions for proposals:

Hand Delivery

Clark County Government Center
Purchasing and Contracts Division
500 South Grand Central Parkway, 4th Fl
Las Vegas, Nevada 89106

U.S. Mail Delivery

Clark County Government Center
Attn: Purchasing and Contracts, 4th Fl
500 South Grand Central Parkway
P.O. Box 551217
Las Vegas, Nevada 89155-1217

Express Delivery

Clark County Government Center
Attn: Purchasing and Contracts, 4th Fl
500 South Grand Central Parkway
Las Vegas, Nevada 89106

Regardless of the method used for delivery, PROPOSER(S) shall be wholly responsible for the timely delivery of submitted proposals.

RESPONSES MUST BE RECEIVED NO LATER THAN 3:00:00 PM on JANUARY 7, 2011. No facsimiles or email submittals will be accepted. Proposals received after the established deadline will not be considered and will be returned without further consideration. Request for Preliminary Proposals will not be publicly opened; ; only the name of the Proponent will be read aloud.

All proposals shall be organized as described below:

COVER PAGE: The Cover Page must show the Team's name, Project name, and include the statement, "This preliminary proposal is submitted in response to Request for Preliminary Proposal No.602142-10.

TABLE OF CONTENTS: Include a Table of Contents which lists each Tab's contents.

TAB 1 - Preliminary Proposal

- a) Team is required to complete and submit Attachment 1 to attest that it has read and understands the solicitation for Request for Preliminary Proposal requirements; has received all addenda; will abide by the terms and statutory requirements governing the solicitation process; does not object to any of the terms and conditions listed in the solicitation for Request for Preliminary Proposal; and if selected as a Finalist will submit a final proposal. By executing Attachment 1 Teams also confirm that all information contained in its proposal is correct and accurate, to the best of their knowledge.
- b) The Team shall complete one copy of Attachment 2, Applicant Qualification Form for both the lead design firm and lead construction company. If the Applicant is an integrated design and construction company only one copy of each form is required.

TAB 2 - Lead Company Profile(s). The Team (of the lead design firm and the lead construction company (or single integrated company)) shall demonstrate its ability to effectively, manage and execute the project. Emphasis will be on the two lead companies' combined talent, manpower, capacity, equipment, financial strength, management expertise, and similar factors to provide both design and construction.

- a) Provide lead firms' profile, including information as requested on Form A.
- b) Provide team organization chart in graphic format showing the relationships of the companies and individuals identified to be assigned to the Project.

TAB 3 - Professional Qualifications and Experience. Teams shall demonstrate their member companies and Key personnel are qualified and have sufficient experience to manage and execute the scope of work required for this project. When providing this information, Team's should consider using both written and graphical depictions, as appropriate. Teams selected as Finalists for this project, shall have no changes in their Team Members companies, Key Personnel, or Key subcontractors identified in their Statement of Qualification proposal without the Owner's prior written consent.

- a) Corporate Resumes. Teams shall provide corporate resumes for lead design firm and lead construction company. Resumes shall demonstrate their organization's success managing and executing projects of similar scope. Focus should be on recent projects with an emphasis on phased renovation project experience of major building systems in occupied and secured facilities.
- b) Professional Qualifications and Experience of Key Personnel. Teams shall provide resumes and professional qualifications, certifications and the professional and discipline experience of Key Personnel who would be performing the Work required for the Project. Focus will be on experience with similar project scope, longevity with the current employer, experience in the proposed position, and public works experience. Key Personnel include:
 - i) the lead design firm's project manager,
 - ii) the construction project manager, and
 - iii) the field superintendent

Additional support personnel may be identified in the proposal; however, their qualifications will only be utilized for their ability to support the evaluation of the Key Personnel.

Firms shall possess and submit verification to the Owner of all required State of Nevada Professional Licenses, certifications, and registrations as an Architect and Engineers as issued by the Nevada State Board of Architecture, Interior Design and Residential Design, in accordance with NRS 623 and Nevada Board of Engineers and Surveyors, in accordance with NRS 625, respectively.

- c) Experience of Team Working Together. Team shall demonstrate its ability to work together by listing projects on which the Team companies and/or Key Personnel have worked together and their respective roles on those projects, regardless of the delivery method, project type, size, location, or other factors. The primary intent of this evaluation factor is to determine if the companies involved have a history of successfully working together. Weight will be given to Key Personnel working together on past projects while employed by the same or other companies.
- d) Special Project Requirements: Provide a brief resume of jail or detention facilities, secured facilities, justice facilities or other similar projects, and experience with phased construction and renovation of occupied facilities of similar size and scope, including name(s) of contact(s) and telephone number(s) that demonstrate the Team's ability to meet specific requirements of the Project.
- e) Design-Build Experience. Teams shall demonstrate their ability to manage and execute design-build contracts by elaborating on their roles in the design-build projects. This includes the Key Personnel, lead design company, and lead construction company regardless of where the experience was obtained. Key Personnel may have obtained experience while working for other employers in different roles, and Team companies may have obtained their experience working in different roles and in other locations. Weight will be given to public works project experience, experience working in Nevada, and experience of the personnel and companies acting in roles similar to those proposed for this Project.

TAB 4 - Past Performance. The Team shall demonstrate its lead design company, lead construction company and Key personnel have successfully performed on previous projects with similar scope (including design-build experience). Team shall provide example projects which demonstrate its ability to design, construct, and complete projects similar in scope, complexity, project type; program elements; construction materials and methods; public or commercial; and schedule. Focus should be on recent projects (past five years), experience performing similar scope in Nevada, and experience with design and construction of public projects.

Example projects shall emphasize:

- a) design-build experience
- b) completed projects,
- c) information substantiating the Team's ability to adhere to budget and time schedules
- d) involvement of the lead designer and lead contractor,
- e) and projects supported by the Key Personnel.

TAB 5 - Performance History. The Team's shall demonstrate their ability meet project-specific contractual obligations and administrative requirements. Information shall focus on the Team's companies (not personnel) and their compliance with applicable, laws, regulations, and other contractual requirements. In this Section, each Team company shall disclose if any of the following have occurred within their company in the past 10 years:

- a) Exclusion from receiving any government contract or assistance, or excluded from any government or agency's bidding or qualified Applicants lists
- b) Prohibited from receiving a public work contract due to State Contractor's Board Administrative penalties
- c) Prohibited from receiving a public work contract due to State Labor Commissioner actions

Note: If none of the above have occurred in the past 10 years, Teams shall provide a statement that "In the past ten years, no member of company of the Design-Build Team has been excluded from receiving any government contract or assistance or excluded from any government or agency's bidding or qualified Applicants lists; is prohibited from receiving a public work contract due to State Contractor's Board Administrative penalties; or is prohibited from receiving a public work contract due to State Labor Commissioner actions."

TAB 6 - Proposed Management Plan. Team shall describe its approach to managing and executing design-build projects.

TAB 7 - Safety Program and Record. Teams shall demonstrate its ability to develop and implement and execute an effective safety plan, including but not limited to: OSHA compliance, training, regular safety inspections, safety records and procedures, and the historical safety record of the Team companies by providing the following information:

- a) An outline of the proposed safety plan for this Project.
- b) Past project performance and documented record of adherence to safety plans for projects undertaken by each Team company within past five years. The lead contractor shall provide its Experience Modification Rating (EMR) for the past three years.

Note: Each lead design and lead construction company may only make one submittal. For example, a lead design firm may not make multiple proposal submittals paired up with various contractors.

5. REJECTION OF PROPOSAL

The OWNER reserves the right to reject any and all proposals received by reason of this request.

6. ALTERNATE PROPOSALS

Alternate proposals are defined as those that do not meet the requirements of this RPP. Alternate proposals will not be considered.

7. ADDENDA and INTERPRETATIONS

If it becomes necessary to revise any part of the RPP, a written addendum will be provided to all RESPONDENT(S) in written form from the Purchasing Analyst. OWNER is not bound by any specifications by OWNER'S employees, unless such clarification or change is provided to RESPONDENT(S) in written addendum form from the Purchasing Analyst.

8. PUBLIC RECORD

The OWNER is a Public Agency as defined by State Law, and as such, is subject to the Nevada Public Records Law (Chapter 239 of the Nevada Revised Statutes). Under the law, all of the Owner's records are public records (unless otherwise declared by law to be confidential) and are subject to inspection and copying by any person. However, in accordance with NRS 332.061(2), a proposal that requires negotiation or evaluation by the Owner may not be disclosed until the proposal is recommended for award of a contract.

9. CONFIDENTIAL/PROPRIETARY INFORMATION

Proposals must contain sufficient information to be evaluated and a contract written without reference to any confidential or proprietary information. RESPONDENT(S) shall not include any information in their proposal that they would not want to be released to the public. Any proposal submitted that is marked "Confidential" or "Proprietary" or that contains materials so marked, will be returned to the RESPONDENT and will not be considered for award.

10. CONTACT WITH OWNER DURING RFP PROCESS

Communication between a PROPOSER and a member of the BCC or between a PROPOSER and a non-designated Owner contact regarding the selection of a proponent or award of this contract is prohibited from the time the RPP is advertised until the item is posted on an agenda for award of the contract. Questions pertaining to this RFP shall be addressed to the designated contact(s) specified in the RPP document. Failure of a PROPOSER, or any of its representatives, to comply with

this paragraph may result in their proposal being rejected.

11. WITHDRAWAL OF PROPOSAL

PROPOSER(S) may request withdrawal of a posted, sealed proposal prior to the scheduled proposal opening time provided the request for withdrawal is submitted to the Purchasing Analyst in writing or a proposal release form has been properly filled out and submitted to the Purchasing and Contracts Division reception desk. Proposals must be re-submitted and time-stamped in accordance with the RPP document in order to be accepted.

FORM A
FIRM INFORMATION – DESIGN-BUILD PRIME CONTRACTOR

1. Name of Firm:
2. Name and Title of Contact Person:
3. Name and Title of Signature Authority:
4. Telephone Number:
5. Fax Number:
6. Contact Person's e-mail Address:
7. Local Office Address:
8. Year Local Office Established:
9. Main Office Address:
10. Year Firm Established:
11. Firms affiliated/joint ventured with (list names and addresses):
12. Employment (Number of Current Employees by Category):

Company	Licensed Professional	Technical	Administrative
Local Office			
Firm			

13. Present Insurance Coverage:

Insurance Type	Amount	Deductible
Commercial General Liability		
Auto Liability		
Professional Liability		

14. Business Designation (check one): (For informational purposes only)

- | | |
|---|---|
| <input type="checkbox"/> Large Business Enterprise | <input type="checkbox"/> Physically-Challenged Business |
| <input type="checkbox"/> Nevada Business Enterprise | <input type="checkbox"/> Small Business Enterprise |
| <input type="checkbox"/> Minority-Owned Business Enterprise | <input type="checkbox"/> Woman-Owned Business |

Clark County Detention Center North Tower Renovations Phase I Design - Build Services

15. CONSULTANT REQUIREMENTS (check yes or no to the following):

- | YES | NO | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | This firm maintains a full-time office locally, and this local office is able to legally execute all contracts with Clark County. |
| <input type="checkbox"/> | <input type="checkbox"/> | This firm shall perform the majority of the work of the projects locally. |
| <input type="checkbox"/> | <input type="checkbox"/> | This firm shall obtain and maintain the minimum amounts of insurance required by Clark County, as specified in Exhibit B of RPP No. 602142-10. |
| <input type="checkbox"/> | <input type="checkbox"/> | This firm has reviewed the Exhibit A , Project Summary and is able to provide the services as specified in Exhibit A , Project Summary of RPP No. 602142-10 at the full service level. |

The above information is correct and true as stated.

Signed: _____ Date: _____

Title: _____

FORM A
FIRM INFORMATION – DESIGN-BUILD ARCHITECT

1. Name of Firm:
2. Name and Title of Contact Person:
3. Name and Title of Signature Authority:
4. Telephone Number:
5. Fax Number:
6. Contact Person's e-mail Address:
7. Local Office Address:
8. Year Local Office Established:
9. Main Office Address:
10. Year Firm Established:
11. Firms affiliated/joint ventured with (list names and addresses):
12. Employment (Number of Current Employees by Category):

Company	Licensed Professional	Technical	Administrative
Local Office			
Firm			

13. Present Insurance Coverage:

Insurance Type	Amount	Deductible
Commercial General Liability		
Auto Liability		
Professional Liability		

14. Business Designation (check one): (For informational purposes only)

- | | |
|---|---|
| <input type="checkbox"/> Large Business Enterprise | <input type="checkbox"/> Physically-Challenged Business |
| <input type="checkbox"/> Nevada Business Enterprise | <input type="checkbox"/> Small Business Enterprise |
| <input type="checkbox"/> Minority-Owned Business Enterprise | <input type="checkbox"/> Woman-Owned Business |

15. CONSULTANT REQUIREMENTS (check yes or no to the following):

YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	This firm maintains a full-time office locally, and this local office is able to legally execute all contracts with Clark County.
<input type="checkbox"/>	<input type="checkbox"/>	This firm shall perform the majority of the work of the projects locally.
<input type="checkbox"/>	<input type="checkbox"/>	This firm shall obtain and maintain the minimum amounts of insurance required by Clark County, as specified in Exhibit B of RPP No. 602142-10.
<input type="checkbox"/>	<input type="checkbox"/>	This firm possesses at least one Nevada Registered Architect or Nevada Registered Professional Engineer (as applicable, depending on the degree of services being provided) who shall be responsible in charge of the work.
<input type="checkbox"/>	<input type="checkbox"/>	This firm has reviewed the Exhibit A , Project Summary and is able to provide the services as specified in Exhibit A , Project Summary of RPP No. 602142-10 at the full service level.

The above information is correct and true as stated.

Signed: _____ Date: _____

Title: _____

**ATTACHMENT 1
PRELIMINARY PROPOSAL**

DESIGN-BUILD TEAM INFORMATION

Team Name: _____
Address: _____
City: _____ **State:** _____ **Zip Code:** _____
Telephone No.: _____ **Fax No.** _____
E-Mail Address: _____

1. NEVADA STATE LICENSES*

Firm Name	Contractor/ Professional License Number and Classification or Registration Number	Monetary Limit (if applicable)	Bond Amount	Clark County Business License	City of Las Vegas Business License
LEAD CONTRACTOR					
LEAD DESIGN FIRM					

- 2. ADDENDA.** The Applicant acknowledges he is responsible for ascertaining the number of Addenda, if any, which have been issued by the Owner and for obtaining a copy of such Addenda prior to the submission of the Preliminary Proposal.

Recognizing this responsibility, the Applicant hereby acknowledges receipt of the following addenda:

Addendum _____ Initial _____	Addendum _____ Initial _____
Addendum _____ Initial _____	Addendum _____ Initial _____
Addendum _____ Initial _____	Addendum _____ Initial _____

The failure of the Applicant to acknowledge receipt of any and all of the Addenda issued in connection with this Project, shall entitle the Owner, in its sole discretion, to (i) reject the proposal of the Applicant as being non-responsive, or (ii) to accept the proposal of the Applicant in which event the Applicant agrees to be bound by all of the terms and conditions of each unacknowledged Addendum (despite not having read such Addendum).

By signing below the Team attests it has read and understands the Request for Preliminary Proposals requirements; the Team will abide by the terms and statutory requirements governing this proposal; the Team does not object to any of the terms listed in the Request for Preliminary Proposals and that all information contained herein is correct and accurate. The Team designates the address above as the office to which notice should be delivered or mailed.

IN WITNESS WHEREOF, the Applicant hereby acknowledges and agrees to the terms, conditions and covenants set forth in this Request for Preliminary Proposal document on this _____ day of _____, 201__.

Name of Design-Build Team

Authorized Signature

Name (Typed or Printed) / Title

ATTACHMENT 2
APPLICANT'S QUALIFICATION FORM

*Complete one copy each for the lead design firm and for the lead construction company.
If an integrated design and construction company, complete one form.*

1. Do you have the ability to obtain a performance and payment bond in connection with this Project pursuant to NRS 339.025?

☐ YES ☐ NO

If No, provide an explanation (attach additional pages, as required)

2. Do you have the ability to obtain and maintain insurance covering general liability and liability for errors and omissions, as dictated by the limits of the contract?

☐ YES ☐ NO

If No, provide an explanation (attach additional pages, as required)

3. Have you been found liable for breach of contract with respect to a previous project, other than a breach for legitimate cause, during the 5 years immediately preceding the date of the advertisement for preliminary proposals?

☐ YES ☐ NO

If Yes, provide an explanation (attach additional pages, as required)

4. Have you been disqualified from being awarded a contract pursuant to NRS 338.017, 338.13895, 338.1475 or 408.333?

☐ YES ☐ NO

If Yes, provide an explanation (attach additional pages, as required)

5. Do you possess the licenses and certificates required to carry out the functions of their respective professions within the State of Nevada?

☐ YES ☐ NO

If No, provide an explanation (attach additional pages, as required)

6. Does your firm have the financial resources to effectively execute this project?

☐ YES ☐ NO

If No, provide an explanation (attach additional pages, as required)

7. Has your firm, any its corporate officers, or parent organization filed for bankruptcy protection in the past five years?

☐ YES ☐ NO

If Yes, provide details as to the organization or individuals involved with the filing and a status of the bankruptcy proceedings (attach additional pages, as required)

8. Does your firm have the experience, manpower, and capacity to manage and execute this project?

☐ YES ☐ NO

If No, provide an explanation (attach additional pages, as required)

To the best of my knowledge, the information provided above is true and accurate:

Full Company Name

Name and Title

Date

On this day, personally appeared before me

_____, to me known to be the person(s) described in and who executed the within and foregoing instrument, and acknowledged that he/she signed the same as his/her voluntary act and deed, for the uses and purposes therein mentioned.

Witness my hand and official seal hereto affixed

this _____ day of _____, _____.

Notary Public in and for the State of _____.

My commission expires _____.

EXHIBIT A
RPP NO. 602142-10
CLARK COUNTY DETENTION CENTER NORTH TOWER RENOVATIONS PHASE I DESIGN - BUILD SERVICES

PROJECT SUMMARY

AR-1 Project Description

- A. General: The North Tower of the Clark County Detention Center is approximately 475,000sf and 12 stories tall, including a basement and is located in Downtown Las Vegas on Casino Center Drive across the street from the Regional Justice Center. The facility was opened in 1984 and have been in operations at full capacity ever since.
1. An evaluation and assessment of the existing building systems identified upgrades and repairs required to all building systems for the continued operations and longevity of the facility.
- B. General Scope: Phase One requires the renovation of the entire basement level. The scope of Phase 1 renovations includes:
1. expansion of kitchen and laundry facilities
 2. rebalancing and repair of the existing freight elevator
 3. addition of new surveillance and security cameras
 4. new utility service
 5. new fire alarm and fire sprinkler systems
 6. new and upgraded mechanical systems
 7. new and upgraded electrical systems
 8. new and upgraded telecommunication systems
 9. new waste piping
 10. new and upgraded plumbing piping
 11. structural modifications to accommodate renovation
 12. architectural finish upgrades
- C. Intent: The intent is to select a qualified design-build team to:
1. produce Construction Documents (drawings, specifications, calculations), based on Owner provided Bridging Documents, in compliance with all current codes and in accordance with ACA (American Correctional Association) and state regulations.
 2. coordinate and submit Construction Documents to Authority Having Jurisdiction and other regulatory agencies for planscheck reviews and permit approvals
 3. renovate the existing basement facility of the North Tower of the Clark County Detention Center

Objective: To renovate, upgrade, and repair the existing facilities and building systems in the basement of the North Tower of the Clark County Detention Center to assure the continued operations and longevity of existing operations. Facility is and will remain occupied and operational throughout the Project duration, including construction and close out.

AR-2 General Code Requirements

- A. Contract Documents are to be produced in compliance with all current codes and regulations, including but not limited to:
1. International Building Code and associated Fire and Mechanical Codes, as amended by the City of Las Vegas
 2. Uniform Plumbing Code
 3. National Electrical Code
 4. Southern Nevada Health District regulations
- B. In addition to the above, Fire Detection and Alarm System to comply with the latest editions of the following:
1. NFPA-72, National Fire Alarm Code
 2. NFPA-101, Life Safety Code
- C. All inmate accessible areas shall comply with the American Correctional Association (ACA) "Standards for Adult Detention Facility, 3rd edition.
- D. All inmate accessible areas shall comply with the latest edition of the Nevada Detention Center Standards.
- E. The project is to be designed and construction for complete accessibility according to Chapter 11 of the International Building Code as amended by the City of Las Vegas, American National Standards Institute (ANSI) A117.1, and the American with Disabilities Act (ADA).
1. Exceptions: Staff area where being totally ambulatory is part of the essential function of a corrections officer.
- F. Document Plans review and Construction Permitting: The City of Las Vegas, Nevada is the jurisdiction having jurisdiction of the renovation of the facility.

AR-3 Existing Conditions and Facility Operations

- A. The North Tower of the Clark County Detention Center is a fully operational facility and operations will continue throughout the course of construction.
- B. The Design-Build team shall be responsible to coordinate all Work with the County and Detention staff so as not to impact the on-going operations, including scheduling Work during off-peak hours if required and necessary to minimize impact to Owner's operations.
 - 1. Utility shut downs, turn-overs and tie-ins are to be coordinated with Owner and scheduled so as to minimize impact to the Owner's operations.
- C. Site constraints limit areas for construction staging, deliveries, Contractor and subcontractor offices and team parking. Construction lay down, staging, deliveries and facility access will be limited to areas identified in the Bridging Documents and Owner.
- D. The Design-Build team shall be responsible for verifying all existing conditions for the project which shall include all site conditions and all existing building conditions.
- E. Ground water is present under the existing facility and has been encountered in areas as shallow as four feet below the existing basement slab on grade.
 - 1. Dewatering procedures are to be maintained throughout the construction and renovation for the site and facility.

AR-4 Design-Build Team Requirements

- A. All design and engineering work must be performed by the design and engineering professionals licensed in the State of Nevada and not through the Contractor or subcontractors, including all required seismic restraints. Only exceptions are specialized disciplines, Fire Alarm and Fire Sprinkler.
 - 1. No member of the identified Design-Build team (construction or design/engineering) can be changed out or replaced without the Owner's approval
- B. Construction/Permit documents are to be prepared in close compliance with the requirements of the Bridging Documents, including quality of materials.

AR-5 Security

- A. All members of the Design-Build team must comply with the strict security requirements of the Clark County Detention Center.
- B. Security background checks, security briefings, security measures and certifications will be required of the entire Design-Build team, including short term laborers.

EXHIBIT B
RPP NO. 602142-10
CLARK COUNTY DETENTION CENTER NORTH TOWER RENOVATIONS PHASE I DESIGN - BUILD SERVICES

INSURANCE REQUIREMENTS

TO ENSURE COMPLIANCE WITH THE CONTRACT DOCUMENT, //TYPE// SHOULD FORWARD THE FOLLOWING INSURANCE CLAUSE AND SAMPLE INSURANCE FORM TO THEIR INSURANCE AGENT PRIOR TO PROPOSAL SUBMITTAL.

1. Format/Time: The //TYPE// shall provide Owner with Certificates of Insurance, per the sample format (page B-3), for coverages as listed below, and endorsements affecting coverage required by this Contract within **10 calendar days** after the award by the Owner. All policy certificates and endorsements shall be signed by a person authorized by that insurer and who is licensed by the State of Nevada in accordance with NRS 680A.300. All required aggregate limits shall be disclosed and amounts entered on the Certificate of Insurance, and shall be maintained for the duration of the Contract and any renewal periods.
2. Best Key Rating: The Owner requires insurance carriers to maintain during the contract term, a Best Key Rating of A.VII or higher, which shall be fully disclosed and entered on the Certificate of Insurance.
3. Owner Coverage: The Owner, its officers and employees must be expressly covered as additional insureds except on workers' compensation and professional liability insurance coverages. The //TYPE//s insurance shall be primary as respects the Owner, its officers and employees.
4. Endorsement/Cancellation: The //TYPE//s general liability and automobile liability insurance policy shall be endorsed to recognize specifically the //TYPE//s contractual obligation of additional insured to Owner and must note that the Owner will be given thirty (30) calendar days advance notice by certified mail "return receipt requested" of any policy changes, cancellations, or any erosion of insurance limits.
5. Deductibles: All deductibles and self-insured retentions shall be fully disclosed in the Certificates of Insurance and may not exceed \$25,000.
6. Aggregate Limits: If aggregate limits are imposed on bodily injury and property damage, then the amount of such limits must not be less than \$2,000,000.
7. Commercial General Liability: Subject to paragraph 6 of this Exhibit, the //TYPE// shall maintain limits of no less than \$1,000,000 combined single limit per occurrence for bodily injury (including death), personal injury and property damages. Commercial general liability coverage shall be on a "per occurrence" basis only, not "claims made," and be provided either on a Commercial General Liability or a Broad Form Comprehensive General Liability (including a Broad Form CGL endorsement) insurance form.
8. Automobile Liability: Subject to paragraph 6 of this Exhibit, the //TYPE// shall maintain limits of no less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage to include, but not be limited to, coverage against all insurance claims for injuries to persons or damages to property which may arise from services rendered by //TYPE// and any auto used for the performance of services under this Contract.
9. Professional Liability: The //TYPE// shall maintain limits of no less than \$1,000,000 aggregate. If the professional liability insurance provided is on a Claims Made Form, then the insurance coverage required must continue for a period of 2 years beyond the completion or termination of this Contract. Any retroactive date must coincide with or predate the beginning of this and may not be advanced without the consent of the Owner.
10. Workers' Compensation: The //TYPE// shall obtain and maintain for the duration of this contract, a work certificate and/or a certificate issued by an insurer qualified to underwrite workers' compensation insurance in the State of Nevada, in accordance with Nevada Revised Statutes Chapters 616A-616D, inclusive, provided, however, a //TYPE// that is a Sole Proprietor shall be required to submit an affidavit (Attachment 3) indicating that the //TYPE// has elected not to be included in the terms, conditions and provisions of Chapters 616A-616D, inclusive, and is otherwise in compliance with those terms, conditions and provisions.
11. Failure To Maintain Coverage: If the //TYPE// fails to maintain any of the insurance coverages required herein, Owner may withhold payment, order the //TYPE// to stop the work, declare the //TYPE// in breach, suspend or terminate the Contract, assess liquidated damages as defined herein, or may purchase replacement insurance or pay premiums due on existing policies. Owner may collect any replacement insurance costs or premium payments made from the //TYPE// or deduct the amount paid from any sums due the //TYPE// under this Contract.
12. Additional Insurance: The //TYPE// is encouraged to purchase any such additional insurance as it deems necessary.
13. Damages: The //TYPE// is required to remedy all injuries to persons and damage or loss to any property of Owner, caused in whole or in part by the //TYPE//, their subcontractors or anyone employed, directed or supervised by //TYPE//.

14. Cost: The //TYPE// shall pay all associated costs for the specified insurance. The cost shall be included in the price(s).
15. Insurance Submittal Address: All Insurance Certificates requested shall be sent to the Clark County Purchasing and Contracts Division, Attention: Insurance Coordinator. See the Submittal Requirements Clause in the RFP package for the appropriate mailing address.
16. Insurance Form Instructions: The following information must be filled in by the //TYPE//’s Insurance Company representative:
1. Insurance Broker’s name, complete address, phone and fax numbers.
 2. //TYPE//’s name, complete address, phone and fax numbers.
 3. Insurance Company’s Best Key Rating
 4. Commercial General Liability (Per Occurrence)
 - (A) Policy Number
 - (B) Policy Effective Date
 - (C) Policy Expiration Date
 - (D) General Aggregate (\$2,000,000)
 - (E) Products-Completed Operations Aggregate (\$2,000,000)
 - (F) Personal & Advertising Injury (\$1,000,000)
 - (G) Each Occurrence (\$1,000,000)
 - (H) Fire Damage (\$50,000)
 - (I) Medical Expenses (\$5,000)
 5. Automobile Liability (Any Auto)
 - (J) Policy Number
 - (K) Policy Effective Date
 - (L) Policy Expiration Date
 - (M) Combined Single Limit (\$1,000,000)
 6. Worker’s Compensation
 7. Professional Liability
 - (N) Policy Number
 - (O) Policy Effective Date
 - (P) Policy Expiration Date
 - (Q) Aggregate (\$1,000,000)
 8. Description: RPP Number and Name of Contract (must be identified on the initial insurance form and each renewal form).
 9. Certificate Holder:

Clark County
c/o Purchasing and Contracts Division
Government Center, Fourth Floor
500 South Grand Central Parkway
P.O. Box 551217
Las Vegas, Nevada 89155-1217
 10. Appointed Agent Signature to include license number and issuing state.

CLARK COUNTY CERTIFICATE OF INSURANCE						ISSUED DAY (MM/DD/YY) <div style="border: 1px solid black; width: 100px; height: 20px; margin: 0 auto;"></div>	
PRODUCER 1. INSURANCE BROKER'S NAME, ADDRESS, CONTACT NAME, PHONE & FAX NUMBERS			THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.				
INSURED 2. SUCCESSFUL BIDDER'S NAME, ADDRESS, PHONE & FAX NUMBERS			COMPANIES AFFORDING COVERAGE			3. BEST RATING	
			COMPANY LETTER A			COMPANY'S	
			COMPANY LETTER B			BEST KEY	
			COMPANY LETTER C			RATING	
			COMPANY LETTER D				
			COMPANY LETTER E				
COVERAGES							
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS		
4. GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR. OWNER'S & CONTRACTOR'S PROT. <input type="checkbox"/> UNDERGROUND EXPLOSION & COLLAPSE DEDUCTIBLE \$25,000	(A)	(B)	(C)	GENERAL AGGREGATE		\$(D) 2,000,000	
				PRODUCTS-COMP/OP AGG.		\$(E) 2,000,000	
				PERSONAL & ADV. INJURY		\$(F) 1,000,000	
				EACH OCCURRENCE		\$(G) 1,000,000	
				FIRE DAMAGE (Any one fire)		\$(H) 50,000	
				MED. EXPENSE (Any one person)		\$(I) 5,000	
5. AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS DEDUCTIBLE \$25,000	(J)	(K)	(L)	COMBINED SINGLE LIMIT		\$(M) 1,000,000	
				BODILY INJURY (Per person)		\$	
				BODILY INJURY (Per accident)		\$	
				PROPERTY DAMAGE		\$	
EXCESS LIABILITY <input type="checkbox"/> UMBRELLA FORM <input type="checkbox"/> OTHER THAN UMBRELLA FORM				EACH OCCURRENCE		\$	
				AGGREGATE		\$	
6. WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY				STATUTORY LIMITS			
				EACH ACCIDENT		\$	
				DISEASEC POLICY LIMIT		\$	
				DISEASEC EACH EMPLOYEE		\$	
7. PROFESSIONAL LIABILITY	(N)	(O)	(P)	AGGREGATE		\$(Q) 1,000,000	
8. DESCRIPTION: RPP NO. 602142-10; CLARK COUNTY DETENTION CENTER NORTH TOWER RENOVATIONS PHASE I DESIGN - BUILD SERVICES.							
9. CERTIFICATE HOLDER CLARK COUNTY, NEVADA C/O PURCHASING AND CONTRACTS DIVISION GOVERNMENT CENTER, FOURTH FLOOR 500 S. GRAND CENTRAL PARKWAY P.O. BOX 551217 LAS VEGAS, NV 89155-1217			CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL MAIL <u>30</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT.				
			10. APPOINTED AGENT SIGNATURE INSURER LICENSE NUMBER _____ ISSUED BY STATE OF _____.				

POLICY NUMBER: _____

COMMERCIAL GENERAL AND AUTOMOBILE LIABILITY

RPP NUMBER AND PROJECT NAME: _____

THIS ENDORSEMENT CHANGED THE POLICY. PLEASE READ IT CAREFULLY
ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY AND AUTOMOBILE LIABILITY COVERAGE PART.

SCHEDULE

Name of Person or Organization:

CLARK COUNTY, NEVADA
C/O PURCHASING & CONTRACTS DIVISION
500 S. GRAND CENTRAL PKWY 4TH FL
PO BOX 551217
LAS VEGAS, NEVADA 89155-1217

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule as an insured but only with respect to liability arising out of your operations or premises owned by or rented to you.

CLARK COUNTY, NEVADA, ITS OFFICERS, EMPLOYEES AND VOLUNTEERS ARE INSURED WITH RESPECT TO LIABILITY ARISING OUT OF THE ACTIVITIES BY OR ON BEHALF OF THE NAMED INSURED IN CONNECTION WITH THIS PROJECT.

ATTACHMENT 3

AFFIDAVIT

(ONLY REQUIRED FOR A SOLE PROPRIETOR)

I, _____, on behalf of my company, _____, being
(Name of Sole Proprietor) (Legal Name of Company)

duly sworn, depose and declare:

1. I am a Sole Proprietor;
2. I will not use the services of any employees in the performance of this contract, identified as RPP No. 602142-10, entitled CLARK COUNTY DETENTION CENTER NORTH TOWER RENOVATIONS PHASE I DESIGN - BUILD SERVICES;
3. I have elected to not be included in the terms, conditions, and provisions of NRS Chapters 616A-616D, inclusive; and
4. I am otherwise in compliance with the terms, conditions, and provisions of NRS Chapters 616A-616D, inclusive.

I release Clark County from all liability associated with claims made against me and my company, in the performance of this contract, that relate to compliance with NRS Chapters 616A-616D, inclusive.

Signed this _____ day of _____, _____.

Signature _____

State of Nevada)
)ss.
County of Clark)

Signed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by _____
_____ (name of person making statement).

Notary Signature

STAMP AND SEAL